

Shortlisting Proforma Personal Assistant, (No of Posts:02) University of Rasul, Mandi Bahauddin																	
Advertised Criteria / Terms and Condiditions (As per Class-B Posts (Non-Teaching) of UOR-Statutes)										BPS		Age Limit		Nature of Appointment	Domicile	Advertisement # 01/2026	
(i) BS (second division) in English or Management Sciences or Computer Science or Sociology or Public administration or equivalent qualification from an institute or a university recognized by Higher Education Commission, and (ii) five years post qualification relevant experience										16		21-35 years (Relaxable Under Rules)		Contract	Punjab	Daily Jang, Edition (Lahore & Rawalpindi) & Daily Express Tribune, Edition (Lahore & Islamabad), Published on 01-01-2026 Closing Date 25-01-2026 (IPL # 8161)	
Criteria for BS-II and Above	(i) Education Qualification – (Maximum Marks 60) (Where minimum prescribed qualification is Master Degree or equivalent)					(ii) Higher Qualification in Relevant Field **				Maximum Marks (5)		General Guidlines: * In case of BS, Percentage of Bachelor and Masters will be combined. Marks for 2nd and 3rd Division will be calculated @ 93% and 67% respectively of marks of 1st Division) ** (Where minimum prescribed qualification is Masters, Higher Qualification will be graded at two stages and with the marks 3 and 5 respectively. Where minimum prescribed qualification is M.Phil, Higher Qualification(PhD) will be graded at on stage with 2 marks.					
	Name of Qualification		1st Division	2nd Division	3rd Division	One stage higher				3							
	Masters (50%)		30	28	20	Two Stages higher				5							
	Bachelor (25%)		15	14	10	(iii) Experience in relevant field:				Maximum Marks (5)							
	BS (Hons)*		45	41.85	30.15	One year				1 Mark							
	Intermediate (17%)		10	9	7	Two years				2 Marks							
						Three years				3 Marks							
	Matriculation (8%)		5	4	3	Four years				4 Marks							
						Five years				5 Marks							
Sr. No.	Application No	Name of Applicant Father's Name		Domicile	Date of Birth	Age on Closing Date i.e (25-01-2026)		Masters	Bachelor	Intermediate	Matriculation	(i) Total Education Qualificatio n Marks (60)	(ii) Higher Qualificatio n in Relevant Field (5)	(iii) Experience in relevant Field (5)	Grand Total (i. ii. iii) Marks (70)	Eligibility (Eligible / Provisionally Eligible / Not Eligible)	Remarks
1	AS-005	Muhammad Muhibb Ullah S/O Muhammad Akbar		Punjab	11-May-93	32Years,8Months,14Days		0	0	0	0	0	0	0	0	Not Eligible	Irrelevant Experience.
2	AS-002	Mehtab Nazar S/O Nazar Hayat		Punjab	1-Dec-88	37Years,1Months,24Days		0	0	0	0	0	0	0	0	Not Eligible	Irrelevant Experience.
3	AS-004	Aqeel Ahmed Khan S/O Muhammad Rauf		Punjab	1-Mar-98	27Years,10Months,24Days		0	0	0	0	0	0	0	0	Not Eligible	Irrelevant Field of Specialization.
4	AS-003	Swera Noor D/O Mukhtar Ahmad		Punjab	11-Dec-04	21Years,1Months,14Days		0	0	0	0	0	0	0	0	Not Eligible	Less Post Qualification Experience.
5	AS-001	Muhammad Anas Zaka S/O Ch. Zaka Ullah Warraich		Punjab	1-Apr-94	31Years,9Months,24Days		0	0	0	0	0	0	0	0	Not Eligible	Irrelevant Field of Specialization.